

Administration Committee
September 15, 2015
Minutes

Committee members present: Chairman David Hintz, Ted Cushing, Robb Jensen, Bob Mott and Sonny Paszak.

Others present: Brian Desmond (Corporation Counsel) and Kerri Ison (recording secretary).

Call to order: Chairman David Hintz called the meeting to order at 9:15 a.m. in Committee Room #1, second floor of the Oneida County Courthouse. The meeting was properly posted and mailed in accordance with the Wisconsin Open Meeting Law and the facility is ADA accessible.

Approve agenda: Motion by Paszak/Cushing to approve the 8/10/15 agenda with the order of items at the Chair's discretion. All ayes; motion carried.

Consider and approve the County Risk Manager's recommendations concerning insurance requirements in various contracts:

- Desmond presented lease contract for new Xerox copy machine for the Register of Deeds Office. Risk Manager stated we do not need require Xerox to have insurance for the contract but it should placed on the County's insurance policy.
- Desmond presented the Airport lease for UW-Extension space, indicating Risk Manager recommended waiver of insurance as this is a government to government lease.

Motion by Cushing/Mott to approve the two waivers of insurance as presented by Corporation Counsel based on the County Risk Manager's recommendations. All ayes; motion carried.

Public comment: None.

Items to be include on next agenda:

- 9/28/15 @ 10 a.m. Items: 2016 budget discussion, liability and property insurance rates/presentations.

Adjournment: Motion by Jensen/Paszak to adjourn at 9:28 a.m. All ayes; motion carried.

Respectfully submitted,

Kerri Ison, Recording Secretary

David Hintz, Chair